

CREATIVE CONNECTIONS WHITSUNDAY INC. (CCW)
GALLERY & COMMUNITY DISPLAY PARTICIPATION AGREEMENT
(For Exhibiting Artists & Creatives)

This Agreement is entered into between:

Creative Connections Whitsunday Inc. (CCW)

and

The Exhibitor (Artist/Creative)

By signing the Agreement statement on the online Entry Form, the Exhibitor agrees to participate in CCW exhibition opportunities under the shared stewardship model outlined below.

1. PURPOSE

CCW provides collaborative, community-driven exhibition opportunities for artists across multiple spaces, including the CCW Gallery and community display locations.

Participation may include financial contribution, commission on sales, and shared volunteer responsibility depending on the exhibition model.

These exhibition opportunities are not commercial leasing arrangements, but cooperative models designed to sustain professional and accessible creative spaces for the Whitsundays community.

2. ELIGIBILITY

To participate, the Exhibitor must:

- Be a current financial member of CCW
- Exhibit original work of a professional standard
- Agree to uphold the values and reputation of CCW
- Comply with all Gallery and exhibition policies

CCW reserves the right to curate, select, and approve all work displayed.

3. EXHIBITION MODELS

CCW operates multiple exhibition formats. The applicable terms depend on the space in which the Exhibitor is showing work.

A. CCW GALLERY

- Rental fee applies based on space size
- Payable in advance on the 1st of each month

- 30 days written notice required to vacate space
- Space may not be sublet or transferred

Rental contributes to operational costs including rent, utilities, insurance, and general expenses.

B. COMMUNITY DISPLAY SPACES (e.g. Bendigo Community Bank)

- No rental or entry fee applies
- Exhibitions are curated and allocated by CCW
- Standard exhibition period is **1 month rotations**
- Number of artworks permitted will vary depending on available space
- Artists must comply with any venue-specific requirements

4. COMMISSION ON SALES

A. CCW GALLERY

- 15% commission applies to Exhibitors who fulfil volunteer requirements
- 30% commission applies to Exhibitors who do not participate in volunteering

B. COMMUNITY DISPLAY SPACES (BENDIGO COMMUNITY BANK)

- A standard commission of **20%** applies to all sales

For All Exhibition Models:

- All sales must be processed through the CCW system
- Sales enquiries at community venues will be directed to CCW
- Private sales conducted within exhibition spaces are not permitted
- Payments to Exhibitors will be made monthly with commission deducted
- Transparent sales records will be maintained

Commission funds are reinvested into strengthening CCW spaces, supporting improvements, and enabling community programs and events.

Artists who are unable to complete standard gallery shifts, but can undertake an approved alternative volunteer role by prior arrangement with CCW, may be eligible for the reduced 15% commission rate. Alternative volunteer roles must be agreed to in advance and should provide a regular and meaningful contribution to the operation, administration, or support of the Gallery. The 30% commission rate will apply where the artist does not complete gallery shifts or an approved alternative volunteer contribution.

5. VOLUNTEER PARTICIPATION

CCW GALLERY

Each Exhibitor agrees to contribute:

- Approximately 7 volunteer hours per calendar month
- Hours may be split across multiple shifts

The number of hours may fluctuate depending on participant numbers.

Shift Responsibilities Include:

- Opening and closing procedures
- Greeting visitors
- Processing sales
- Maintaining presentation standards
- Representing CCW professionally

Exhibitors must confirm assigned shifts within the required timeframe.

COMMUNITY DISPLAY SPACES

- No volunteer requirement applies
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6. INSTALLATION & REMOVAL (COMMUNITY DISPLAY SPACES)

- Exhibitors are responsible for delivering their artwork to the venue
 - Installation will be completed by the Exhibitor in coordination with a CCW Coordinator
 - Exhibitors are responsible for removing their work at the end of the agreed exhibition period
 - All timelines for installation and removal must be adhered to
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7. SHIFT SWAPS (CCW GALLERY ONLY)

If an Exhibitor cannot fulfil a rostered shift:

- A replacement must be arranged with another approved Exhibitor
- The swap must be confirmed by email and provided to the Coordinator
- The online Gallery Calendar must be updated

Once a shift is reassigned, responsibility transfers to the new Exhibitor.

8. PRESENTATION STANDARDS

All exhibited works must:

- Be professionally presented and ready to hang/display
- Be clearly labelled and priced
- Meet Gallery quality standards
- Remain clean and in good condition

CCW reserves the right to request removal of work not meeting standards.

9. INSURANCE & LIABILITY

- Exhibitors are responsible for insuring their own works in all exhibition locations
 - CCW will exercise reasonable care but accepts no liability for loss, theft, or damage
 - Public liability is covered under CCW's policy through membership
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10. CONDUCT

Exhibitors agree to:

- Act respectfully toward other artists, venue staff, and visitors
 - Uphold the reputation of CCW and its community partners
 - Not engage in conduct that undermines the Gallery or exhibition spaces
 - Not bypass commission by arranging private sales within exhibition spaces
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11. TERMINATION

CCW reserves the right to terminate participation with reasonable notice if:

- Volunteer obligations (where applicable) are repeatedly unmet
- Payments (where applicable) are not maintained
- Conduct breaches this Agreement

Exhibitors may withdraw with 30 days written notice (for Gallery spaces) or by agreement prior to the next scheduled exhibition period for community display spaces.

12. AGREEMENT

By signing the online Entry Form, the Exhibitor acknowledges and agrees to the terms outlined in this Participation Agreement.